

CABINET FORWARD WORK PLAN

1 OCTOBER 2020 TO 31 JANUARY 2021


PUBLISHED ON 14 SEPTEMBER 2020

REPUBLISHED ON 15 SEPTEMBER 2020

REPUBLISHED ON 25 SEPTEMBER 2020 – The Chippenham HIF Bid report now contains exempt financial information.

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published 28 days before each meeting (the date the decision is to be made).

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as ()

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service;
2. Any restriction of service greater than 5% measured by reference to current expenditure or hours of availability to the public;
3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by Full Council;
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework;
5. Any proposal to change the Council's policy framework (documents listed within the Council's Constitution)
6. Any contract (or programme) which:

- exceeds an annual value of £1 million or the total contract value; or
 - exceeds £4million including any optional extension period; or
 - involves the transfer of 50 or more employees in or out of the council; or
 - relates to a matter which is commercially, politically or strategically sensitive.
7. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:

Name	Portfolio Details
Cllr Philip Whitehead	Leader of the Council and Cabinet Member responsible for Economic Development, Military-Civilian Integration and Communications
Cllr Richard Clewer	Deputy Leader of the Council and Cabinet Member responsible for Corporate Services, Heritage, Arts, Tourism, Housing and Communities
Cllr Pauline Church	Cabinet Member responsible for Finance and Procurement and Commercial Investment
Cllr Laura Mayes	Cabinet Member responsible for Children, Education and Skills
Cllr Simon Jacobs	Cabinet Member responsible for Adult Social Care, Public Health & Public Protection
Cllr Ian Blair-Pilling	Cabinet Member responsible for ICT, Digitalisation, Operational Assets and Leisure & Libraries
Cllr Toby Sturgis	Cabinet Member responsible for Spatial Planning, Development Management and Property
Cllr Bridget Wayman	Cabinet Member responsible for Highways, Transport and Waste

Representations/Public Participation

Supporting documents other than those listed in the schedule below may be submitted to Cabinet. If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent to committee@wiltshire.gov.uk by 12.00 noon three clear working days before the meeting. Please contact Democratic Services on 01225 718221 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author and Associate Director	To be considered in Private
October 2020 - Plan published on 14 September 2020						
13 Oct 2020 COVID-19 Update	Non-Key An update on the work of the council and recovery coordinating group.	Through RCG, scrutiny and engagement with the executive.		Cllr Philip Whitehead philip.whitehead@wiltshire.gov.uk	David Bowater, Layla Bridger, Toby Eliot, Kartar Singh david.bowater@wiltshire.gov.uk , layla.bridger@wiltshire.gov.uk , toby.eliot@wiltshire.gov.uk , kartar.singh@wiltshire.gov.uk Tel: 01225 713886, Terence Herbert	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>13 Oct 2020 Financial Year 2020/2021 - Month 5 Budget Monitoring</p>	<p>Non-Key To report to Cabinet on the Councils financial position as at the end of month 5 of the financial year 2020/21. The report will include the latest return to Government on the estimated financial impacts of COVID-19 on the Council, as well as the forecast overall financial position for the Council as at the end of August 2020.</p>	<p>Report will be subject to the Covid-19 Scrutiny Task Group but no consultation is planned</p>		<p>Cllr Pauline Church pauline.church@wiltshire.gov.uk</p>	<p>Andy Brown, Lizzie Watkin andy.brown@wiltshire.gov.uk, Andy Brown</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>13 Oct 2020 Consultation on scope of Gypsies and Travellers Development Plan Document</p>	<p>Key Decision To approve the consultation on the scope of the Gypsies and Travellers Development Plan Document.</p>	<p>The consultation process will be set out within the report.</p>		<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Georgina Clampitt-Dix, Henning.Totz georgina.clampitt-dix@wiltshire.gov.uk, Henning.Totz@wiltshire.gov.uk Tel: 01225 713472,</p> <p>Sam Fox (Director - Economic Development and Planning)</p>	<p>Open</p>
<p>13 Oct 2020 A350 Melksham Bypass</p>	<p>Key Decision Decision required regarding holding public consultation on options for the A350 Melksham Bypass and developing the scheme to Full Business Case</p>	<p>Public, town and parish councils, and other organisations. Report is to obtain approval to undertake public consultation on options</p>		<p>Cllr Bridget Wayman bridget.wayman@wiltshire.gov.uk</p>	<p>Peter Binley peter.binley@wiltshire.gov.uk Tel: 01225 713412</p> <p>Parvis Khansari</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>13 Oct 2020 Chippenham Housing Infrastructure Fund (HIF)</p>	<p>Key Decision To receive an update on the progress of the Chippenham Housing Infrastructure Fund (HIF) and the acceptance of grant conditions with HM Government</p>	<p>This is only an update report but acceptance of the £75m HIF grant conditions to proceed with the scheme, consultation will be undertaken as and when required as the scheme progresses</p>		<p>Cllr Pauline Church pauline.church@wiltshire.gov.uk</p>	<p>Simon Hendeley simon.hendeley@wiltshire.gov.uk</p> <p>Simon Hendeley (Director - Housing and Commercial)</p>	<p>Part exempt</p>
<p>13 Oct 2020 City Hall Salisbury</p>	<p>Key Decision Way forward for the City Hall</p>	<p>Staff involved Yes</p>		<p>Cllr Richard Clewer richard.clewer@wiltshire.gov.uk</p>	<p>David Redfern david.redfern@wiltshire.gov.uk</p> <p>Jessica Gibbons (Director - Communities and Neighbourhood Services)</p>	<p>Fully exempt</p>
<p>November 2020 - Plan published on 2 October 2020</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>3 Nov 2020 Consultation to inform the Wiltshire Local Plan Review</p>	<p>Key Decision To approve the next stage of consultation on the Wiltshire Local Plan Review, in line with the Council's Local Development Scheme.</p>	<p>The consultation documents and process will be outlined in the report. These build on earlier consultations on the Local Plan Review that have involved councillors, partners and the public.</p>		<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Georgina Clampitt-Dix, Tim McCombe georgina.clampitt-dix@wiltshire.gov.uk, tim.mccombe@wiltshire.gov.uk Tel: 01225 713472,</p> <p>Sam Fox (Director - Economic Development and Planning)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>3 Nov 2020 The Maltings and Central Car Park, Salisbury – Regeneration Update and River Park Scheme</p>	<p>Key Decision This report provides main considerations to cabinet and seeks approval to progress the following matters:</p> <p>1. Impacts of the Covid-19 pandemic on the council’s delivery of the regeneration programme for the Maltings and Central Car Park site in Salisbury, and next steps to be taken in progressing this scheme with a view to progressing the acquisition of third party assets to enable the council to deliver its objectives</p> <p>2. Progress made on developing the River Park scheme in collaboration with the Environment Agency, including the repurposing of the Local Growth Fund allocation in partnership with the Local Enterprise Partnership and the deliver programme for this critical flood mitigation and environmental enhancement project which will unlock the regeneration of the Maltings and Central Car Park while reducing flood risk for a significant number of residential and commercial properties in</p>	<p>In public and with statutory consultees (including Natural England, Historic England)</p> <p>Consultation on the Maltings and River Park Masterplans, and Central Area Framework.</p>		<p>Leader of the Council and Cabinet Member for Economic Development, Military-Civilian Integration and Communications, Deputy Leader and Cabinet Member for Corporate Services, Heritage, Arts & Tourism, Housing Communities, Cabinet Member for Finance, Procurement and Commercial Investment</p>	<p>Scott Anderson, Richard Walters scott.anderson@wiltshire.gov.uk, richard.walters@wiltshire.gov.uk Tel: 01722 434689,</p> <p>Parvis Khansari, Simon Hende (Director - Housing and Commercial)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>3 Nov 2020 The Maltings and Central Car Park, Salisbury – Regeneration Update and River Park Scheme Part 2 Appendix</p>	<p>Key Decision This report provides details on the corresponding public report on matters relating to the financial and business affairs of the parties concerned (including Wiltshire Council), which is exempt information under schedule 12A of the Local Government Act 1972 as amended.</p>	<p>N/A</p>		<p>Leader of the Council and Cabinet Member for Economic Development, Military-Civilian Integration and Communications, Deputy Leader and Cabinet Member for Corporate Services, Heritage, Arts & Tourism, Housing Communities, Cabinet Member for Finance, Procurement and Commercial Investment</p>	<p>Scott Anderson, Richard Walters scott.anderson@wiltshire.gov.uk, richard.walters@wiltshire.gov.uk Tel: 01722 434689, Parvis Khansari, Simon Hende (Director - Housing and Commercial)</p>	<p>Fully exempt</p>
<p>December 2020 - Plan published on 6 November 2020</p>						
<p>January 2021 - Plan published on 30 November 2020</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
5 Jan 2021 Leisure Facilities Review and Furture Management Options	Key Decision To present the outcomes and recommendation of the Leisure Facilities Needs Analysis Review regarding future Leisure Centre provision and the recommendations for the future leisure centre management model.	TBC TBC		Cllr Ian Blair-Pilling ian.blair-pilling@wiltshire.gov.uk	Louise Cary louise.cary@wiltshire.gov.uk Tel: 01722 434274 Gibbons jessica.gibbons@Wiltshire.gov.uk	Fully exempt
